

## **Trenton DBIA Board of Directors Meeting Minutes**

### **Call to Order**

**Date:** Thursday, March 30th, 2023

**Location:** Trenton DBIA Office

**Time:** 5:45 pm Meeting Commenced - 7:12 pm Meeting Adjourned

### **Roll Call**

#### **Attendees**

*Executive Director*

Lisa

*Board of Directors*

Paulette

Mary

Katie

Brandy

Shannon

*City of Quinte West Council Representative*

Zack

#### **Absentees**

None

### **Approval of Previous Minutes and Agenda**

The previous Trenton DBIA Board of Directors Meeting Minutes and agenda were approved by Brandy and Shannon.

### **Open Topics**

#### **ED Report**

- Lisa indicated her upcoming holidays. The Board of Directors have approved.

## FO Conference Review

- Lisa met many individuals and important contacts.
- Lisa networked with insurance provider that could offer the following:
  - \$15.00 per vendor for one day of coverage
  - Copies of insurance form will be kept on file at the DBIA for use

## Additional ED Notes

- Steven's last day is March 31st, 2023
- Lisa attended Burrito Guyz grand opening
- Lisa attended the International Women's Day event at Loyalist College and contributed a DBIA swag bag as a door prize for the event
- Lisa is working on the Kay Stafford grant for a Welcoming Streets Person
- Addressed the letter from Alex at Salon 11 in regards to the tree on Front St. that causes issues of pedestrian and motor vehicle visibility
  - Zack will request Chris Angelo respond directly to this as it is his jurisdiction as the Director of Public Works and Environmental Services at the City of Quinte West
  - Suggestions to put forth to the City of Quinte West on how to improve crosswalk safety was discussed by the Board of Directors, including speed bumps, a louder speaker system attached to lights (similar to the crosswalk by Arden's Music and J&B), a light system that turns red to indicate vehicles stop at the crosswalk when pedestrians press the button to walk, or an OPP meter to monitor the intersection for motorist violations
- Potential new business!
  - Art Gallery
    - Art Therapy, gallery space, and art for sale
    - Beside the Fleet St. Location
- At the Crossroads Church
  - Easter event has been canceled
- Veterans Affairs will not be moving
- Quinte West Art Crawl Downtown
  - \$800.00 Budget
  - Approved
- Festival on the Bay
  - Confirmed
    - Five retail, and five food vendors
    - Harry's Hots
    - Ellis Taffy
    - Dufferin's Chip Wagon
  - July 13th, 14th, 15th
    - Thursday 9:00 am - 7:00 pm
    - Friday 9:00 am - 9:00 pm

- Saturday 9:00 am - 4:00 pm
- Magic Moon Festival
  - 8 vendors confirmed
- Superheroes Day
  - Film - OpenAir Projections
  - 8 Balloon Towers - \$384.00
  - 2 Face Painters - \$501.50
  - Superhero Backdrops \$600.00 (with stand) \$1500.00
- City of Quinte West
  - 8 Movies in the park celebrating 25 years of amalgamation
- DBIA T-Shirts - Designs approved
- AGM Review
  - Q&A questions submitted to the DBIA prior to the AGM
  - Moderator requested
  - Code of Conduct to be read at the beginning of the AGM
  - City of Quinte West complaints should be addressed to the City Council as some issues are outside of the DBIA jurisdiction
  - Parking
    - Business owners are parking in front of their businesses all day
    - Priority parking should be given to seniors, pregnant individuals, and those with disabilities

## **New Business**

- Discussed the creation of a script for further DBIA AGM's
- Event at the Trent Port Marina to encourage new business to Quinte West
  - Trenval, Small Business Centre, a Mentoring Business Exhibition (Get Connected Event)
- Pizza Pizza
  - Received complaints regarding people using the bathroom for drug use
  - Staff are afraid to work nights
  - Will report to appropriate organizations to request assistance
- Empty buildings need to be renovated to meet code
- Apartments (CIP) for renovations
- Businesses - Signs (Vintage Style (Lights Above Logo/Name) or Modern (Logo/Name Lit))

## **Confirmed Board of Directors Roles**

- Paulette (Chair)
- Brandy (Vice-Chair)
- Mary (Treasurer)
- Shannon (Secretary)

**Meeting Adjourned:** 7:12 pm

**Minutes Submitted By:** Shannon M.

**Minutes Approved By:** Lisa kuypers Schroedter

**Next meeting May 16<sup>th</sup> 5:30pm Trenton DBIA Office.**