

# **Trenton DBIA Board Meeting Minutes**

## **Call to Order**

**Date:** Thursday, May 25th, 2023

**Location:** Trenton DBIA Office

**Time:** 5:35 pm Meeting Commenced - 7:20 pm Meeting Adjourned

## **Roll Call**

### **Attendees**

*Executive Director*

Lisa

*Board of Directors*

Paulette

Mary

Brandy

Shannon

*City of Quinte West Council Representative*

Zack

### **Absentees**

Paulette

Mary

## **Approval of Previous Minutes and Agenda**

The previous Trenton DBIA Board of Directors Meeting Minutes and agenda has been deferred to the next meeting.

## **Treasurer's Report**

### **Payouts**

Mr. Squeezeie \$345.00

Loyalist Lock \$118.65

Annette Marr - Millage \$59.98

Digital Divinci –T-Shirt Logos \$663.28 - Ordered

Digital Divinci- Business Cards \$63.28

Chamber – Todd Smith Lunch \$50.00

Lisa Kuypers- Conference \$1007.78

### **Deposits**

\$200.00

\$518.00

## **ED Report**

**Brandy** - Motion to give Lisa up to two days to work from home within the next two weeks to finish writing grants. **Approved:** Brandy, Shannon, Zack

### **OBIAA Conference**

- One of the most outstanding conferences Lisa attended, as it provided an opportunity to exchange experiences with colleagues.
- Many conversations about vulnerable populations and how to assist these individuals.
- Roundtable discussion style.

### **Festival on the Bay**

#### **Member Forms Received**

- Kaleidoscope Catering
- Sutton Consignment
- The Geek Shack
- Shoppers
- HD Rolf
- Burrito Guz
- J&B Books
- Studio B
- Community Policing
- CLA
- O2 Oxygen Bar
- Sox It To Me
- Red Shark
- Rollin Oats

#### **To Date**

- 21 DBIA member's participating

**Dragon Boat** portion of the event is a go on the Saturday

### **Magic Moon Event**

- 11 Vendors Confirmed

### **Superheroes Day**

- Balloons & Face Painting Booked
- City of Quinte West - Planning to air a movie at the event
- Alterna Savings - Ice Cream Cart (Need to follow up)
- Crafts & Entertainers (Need to follow up)

### **Summer Students**

- Summer Student Administrative Assistant (Granted - 1)
- Summer Student Outdoor Laborer (Not Approved)
- Summer Students (City of Quinte West - 3)

## **Oddfellows Hall**

- Sold

**Welcome** - Digital Main St. Hiree Colin Hoogkamp

## **Grants**

- Applied for Kay Stafford (Not Granted)
- Applied for DUUO Sponsorship Fund

## **Other Information**

- DBIA to present to City Council the budget regarding levy increase
- OMAFRA - First Impressions Program
  - Give feedback on the downtown
- Quote for a downtown mural (for Napa Auto Parts) - get sketch first
  - Application for a Steps Program grant
  - Historical mural, Bridge Through Time
    - Wooden bridge, swing bridge, current bridge
- Festival on the Bay - Insurance (Make Dog-Friendly)
  - Dog course at Fraser Park?
  - Map of the festival currently in development
- DBIA - requires storage for event and festival supplies
  - \$1500.00 - Motion Approved: Zack, Brandy, Shannon
- DBIA member has concerns about the City of Quinte West Shop Local campaign

## **New Business**

- N/A

**Meeting Adjourned:** 7:20 pm

**Minutes Submitted By:** Shannon M.