

Trenton DBIA – Board of Management Meeting

Trenton DBIA Office: 6 Dundas St. W. Trenton Ontario

Tuesday, August 13, 2024 @ 5:00 p.m.



Meeting Minutes

1. **Welcome and Call to Order:** 5:12 p.m.

2. **Roll Call/ Attendance:**

Present: Lisa, Abby, Zack, Mari, Paulette, Andrea and Brandy. Mari joined the meeting at 5:30 p.m.

Regrets: Krystal

Public: Scott, Lily, Carrie, Shane, Ryan

Declarations of Conflict:

Scott only party to complete public input form, Lily, Carrie, Shane and Ryan unable to speak due to no public input form. All in agreement.

Code of Conduct:

Read by Chair, all in agreement.

3. **Adoption of Agenda:**

Motion: Andrea, Seconded: Brandy, all in favor – All - carried.

4. **Approval of Minutes (June 18, 2024):**

Motion: Andrea, Seconded: Brandy, all in favor – All - carried.

5. **Treasures Report:**

Motion: Zack, Seconded: Andrea, all in favor - All. No concerns or discrepancies.

6. **Executive Director Report:**

Motion: Zack, Seconded: Brandy, all in favor – All - carried.

- Office Admin staff to be given goals for each festival or events with soliciting surveys.
- Street Dance cancelled due to the lack of ticket sales.
- Approval for fireworks invoice with Mark Philips for \$4k, approved.
Motion: Zack, Seconded: Brandy, all in favor – All - carried.
- Digital Underground – Warranty from Remco or what is happening for repairs?
➤ **Action item: Lisa**

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7. New Business / Public Input:

Motion: Andrea, Seconded: Zack, all in favor – All - carried.

- Letter from Scott Sexsmith, thanking the FOB team for getting Arts QW participating in the festival. Recommendations for next year's survey.
- Board accepted Taylor Russett's (board member) resignation.
Motion: Brandy, Seconded: Zack, all in favor – All - carried.

8. Adjournment:

Motion: Zack, Seconded: Brandy, all in favor – All - carried. 5:34 p.m.

Next Board Meeting:

Tuesday, September 17, 2024 at 5:00 p.m.

In Camera Session:

Two items of discussion (start 5:45 pm/finish 6:34 pm):

- Surplus funds, tabled to next board meeting.
- ED - payment request for legal fees for small claims court.
 - **Action item: Paulette to follow up with Josh @ the city for legal counsel.**

Click [HERE](#) to read answered Action Items from the June 18, 2024 Board Meeting.