

Subject: Input Form: DBIA Member/ Public



Document No: **DBIA-FORM-002**

Book: **FORMS MANUAL**

To ensure that the DBIA Board addresses your complaints and concerns during the public input session at the Board Meeting, we kindly ask you to utilize the 'Trenton DBIA Board Meeting - Public Input Form' to address the board during the public input session. These forms should be submitted one week prior to the scheduled DBIA Board Meeting either to the DBIA office in person or via email to dbia@downtowntrenton.ca with the Subject Line: 'Requests.' The Board Members will review the form and address the case at the next scheduled Board meeting. Meetings typically take place on the 3rd Wednesday of each month, although there may be occasional changes due to circumstances.

Date: (Month/Day/Year) _____

Name: _____

Business Name: _____

Email: _____

Phone Number: _____

The Topic I would like discussed at the next Board Meeting is _____

My suggestion will help _____
