

AGENDA (Trenton DBIA – Board of Management)

Location: Trenton DBIA Office: 6 Dundas St. W. Trenton Ontario

Tuesday, March 04, 2025 @ 6:00pm



Agenda

1. **Welcome and Call to Order**
Scheduled for 6:00 pm

2. **Roll Call**

3. **Declarations of conflict of interest**

4. **Approval Of Agenda**

5. **Approval Of Minutes (from previous meeting)**

6. **Business Arising Out Of The Minutes**

Action: Lisa to send out a notice for additional board members

Follow up: Lisa requested a letter from the DBIA Chair.

Action: Changes to be made to the forms; public input and delegation forms

Follow up: Forms have been updated and posted

7. **Treasures Report**

8. **ED Report**

The DBIA is on the emergency contact list for city updates regarding water and wastewater issues. The office provided updates in the DBIA Facebook group to keep members informed and personally called all downtown restaurants to notify them about the boil water advisory.

A DBIA member business submitted a complaint concerning the new parking by-laws. In response, a follow-up email was sent with a link to the City's by-law complaint form. The

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complaint letter was also forwarded to the Board of Directors for review and decide what steps if need to be taken.

The DBIA experienced a sewer backup, which resulted in soaked insulation and carpeting at the front of the office. Due to the lack of sewer and water access, the office was temporarily closed. The office will request new insulation and or new flooring or deep cleaning.

A business on Elgin Street reported that streetlights were not turning on at night. The DBIA office contacted the City to address the issue.

A complaint was received about a vulnerable individual sleeping in a private parking lot. A City By-Law enforcement officer was present at the time and is handling the situation.

A DBIA member raised a concern about receiving two emails, as email is not their preferred communication method. The first email was sent by the office at the request of the DBIA Chair. The second was the monthly newsletter, which was accidentally sent via email while using Mailchimp for the first time. The member had already received a printed copy of the newsletter the previous week.

A member submitted a complaint about snow removal near their business. A City of Quinte West By-Law enforcement officer was on-site and is investigating the issue.

A complaint was received regarding two individuals using a business's back entrance to consume drugs. The office directed the business to contact the Quinte West OPP.

A DBIA member reported unauthorized public parking in their private lot. The DBIA provided information on private ticketing options.

The ED did not meet with Brenda Westfall as the meeting was scheduled on the same day the pipes froze.

In collaboration with BOQ and the City of Quinte West, a photo contest is currently running on our social media platforms. Three \$100 gift cards are available to be won. The contest ends on March 31st.

The AGM has been announced on our closed-door page and included in the March newsletter.

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9. Events Committee Report

10. New Business

11. Public Input

12. Adjournment

13. Next Board Meeting

Annual General Meeting (AGM): Tuesday March 18th 2024.