

AGENDA

(Trenton DBIA – Board of Management)



Trenton DBIA – Board of Management

Location: Trenton DBIA Office: 6 Dundas St. W. Trenton, Ontario

Tuesday, May 6, 2025 In Camera - Scheduled for 5:30pm Public - Scheduled for 6:00pm

Agenda

1. **Closed Session**

Reason: Personal matters about an identifiable individual.

Time:

2. **Welcome and Call to Order**

Time:

3. **Roll Call**

Present:

Absent:

Public:

4. **Declarations of conflict of interest**

5. **Approval Of Agenda**

6. **Approval Of Minutes (from April 7, 2025)**

7. **Delegations and Petitions**

8. **Public Input**

9. **Business Arising Out Of The Minute**

ACTION: The Events Committee is to develop clear communication regarding the Commercial General Liability (CGL) requirements, which need to be included in the membership Festival on the Bay participation forms.

Follow up: The information was sent out along with the vendor's participation forms.

ACTION: The ED is to develop an overall marketing plan and discuss it with the Events Committee as it would include the promotion of events along with general promotion of the downtown. Once complete, it is to be brought back to the DBIA Board.

ACTION: The Events Committee is to create a marketing plan for each individual event.

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Follow-Up: The Events Committee is requesting that a designated amount of funding be allocated from the DBIA reserves to support upcoming initiatives.

10. Treasurers Report

11. ED Report

- a) Member Communication Preferences
- b) Staff Parking Complaint
- c) Member Permit Inquiry
- d) Farmers' Market Engagement
- e) Event Planning Reminder
- f) Parks & Recreation Master Plan Participation
- g) Capacity and Project Management

12. Events Committee Report

13. New Business

14. Adjournment

15. Next Board Meeting