

AGENDA

(Trenton DBIA – Board of Management)



Trenton DBIA – Board of Management

Location: Trenton DBIA Office: 6 Dundas St. W. Trenton, Ontario

Tuesday, October 14, 2025 In Camera - Scheduled for 5:30pm Public - Scheduled for 6:00pm

Agenda

1. Closed Session

Reason: Personal matters about an identifiable individual.

2. Welcome and Call to Order

3. Roll Call

4. Declarations of conflict of interest

5. Approval Of Agenda

6. Approval Of Minutes (September 9, 2025)

7. Delegations and Petitions

8. Public Input

9. Business Arising Out Of The Minute

ACTION: Zack will follow-up with the city to find out if the City covered the cost of the flags for Frankford.

Follow-up:

ACTION: ED will send out a survey (via SurveyMonkey) to the DBIA members to ask the DBIA members what they would like to see included in the 2026 budget and how they suggest we get the funds to pay for it

Follow-up: Complete

ACTION: Remco to look at the DBIA OneDrive to free up space.

Follow-up:

ACTION: The ED to follow up with the BOQ to ask their reasons for still wanting to screen the DBIA's social media before posting.

Follow-up: The ED will be meeting with Dug Stevenson (BOQ) and Linda Lisle (CityQW) in the New Year to create a downtown marketing campaign with MAT tax funds.

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ACTION: The ED to start the process of hiring a student to work on Saturdays or for three hours on two weekdays after school.

Follow-up: A student has been hired and his name is Luke Crowells.

ACTION: All board members present are to bring back any changes or additions they would like to see in the list of submissions and requests to the next meeting.

Follow-up:

ACTION: The City has implemented two hours of free Wi-Fi access, with re-registration required only after 12 hours. Previously, the limit was 15 minutes. The ED will monitor the change and bring forward any future concerns.

Follow-up: Ongoing

10. Treasurers Report

The July 2025 Summary of DBIA Operations is expected from the City and will be shared once received.

11. ED Report

a. Ontario Tourism Summit

The ED would like to attend this event.

b. Christmas Troughs

The City has requested again the DBIA reconsider contributing to the cost of downtown Christmas trough

c. City of Brighton By-Law

Brighton has passed a by-law prohibiting dogs at events. The office is asking if this should be considered for Festival on the Bay.

d. Funding

The office received a funding request from the Film.ca Centre Theatre.

e. ROD Grant

The office has submitted a \$35,000 grant application for downtown marketing. If approved, half would need to come from reserves or the 2026 budget. Quinte West Community Grant

f. Quinte West Community Grant

A \$10,000 application has been submitted for downtown bike racks

g. Co-Op Student

The Loyalist co-op student placement has ended.

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h. Outside Posters

Proposal to purchase and install an outdoor display case for “What’s Happening Downtown” posters.

i. Christmas Wagon Rides

Confirmed for Dec. 15–23. Final hours and details to follow.

j. CIP

A complaint was received about the short application window, unclear directions, and delays in follow-up

k. Survey

No information is available at this time regarding the 2026 budget feedback survey.

l. Events Committee

No current events update. A Ladies’ Night and committee report will be provided at the board meeting.

12. Events Committee Report

13. Governance Update

14. New Business

15. Adjournment

16. Next Board Meeting